



Dear Frenship ISD Teachers,

September 1, 2020

The Frenship Foundation for Leadership is a non-profit organization dedicated to giving back to Frenship ISD. The Foundation provides monetary support to further educational learning through teacher grants and student scholarships. Since the Foundation's formation in 2003, we have given more than \$1,000,000 back to the District.

Attached to this letter is the 2020 teacher grant application. This application contains five parts. All parts must be complete to score your application.

1. Grant Application Form — page 2
2. Short Essays — pages 3-5
3. Proposed Budget — page 6
4. Principal Approval Form — page 7
 - *Please make plans to submit your application to your principal by Thursday, October 1. Your principal will have seven school days to review your application and return the signed **Principal Approval Form** to you to submit with your final application.*
5. Technology Approval Form (if applicable) — page 8
 - *You will only need to complete the Technology Approval Form if your application includes technology resources. You are responsible for getting a quote from the IT Department for your resources. Your campus administrative assistant can help you. Similar to the Principal Approval Form, please make plans to submit the **Technology Approval Form with the quote** to Joe Barnett, Chief Technology Officer, by Thursday, October 1. Mr. Barnett will have seven school days to review the form and return it to you to submit with your final application.*

You are responsible for adding your ID Number to the top right corner of each page on the application. This ID Number will begin with your campus identification letters followed by the last four digits of your (primary applicant) social security number. For example, an ID Number would be BEN-1234. This ID Number helps the Foundation keep the scoring process anonymous and unbiased. All names and unique identifiers are redacted for the scoring committee.

Timeline of Application Process:

- Tuesday, September 1** — Applications open
- Friday, October 9 at 4:00 p.m.** — Applications due
- Monday, October 12** — Scoring begins
- December 2020** — Prize Patrol / Announcement of grant winners
- January 2021-May 2021** — Eligibility for usage of grant funds

Campus Identification Key

BEN — Bennett
CV — Crestview
LEG — Legacy
NR — North Ridge
OR — Oak Ridge
UH — Upland Heights
WW — Westwind
WB — Willow Bend
FMS — Frenship Middle School
HMS — Heritage Middle School
TVMS — Terra Vista Middle School
NGC — FHS Ninth Grade Center
FHS — Frenship High School
REC — Reese Education Center

You may submit your application in one of three ways:

1. Send your application by email to Emily Solis at esolis@frenship.us. Please make the subject of your email "2020 Teacher Grant Application."
2. Send your application through campus mail to Central Office, Attn: Emily Solis. Your application must be in-hand by Friday, October 9, at 4:00 p.m.
3. Send your application through USPS to Casey Administration Building, Attn: Emily Solis, PO Box 100, Wolfforth, Texas 79382. Your mail must be postmarked on or before Thursday, October 8.

NOTE: If you submit a physical application, do not staple (paper clip if necessary) or print the application front and back.

If you have any questions, please contact Emily Solis, Executive Director of the Foundation, at esolis@frenship.us.

Thank you,
The Frenship Foundation for Leadership Board of Directors

2020 GRANT APPLICATION FORM

APPLICANT INFORMATION	
<p>Project Title: _____</p> <p>Requested Grant Amount: _____</p> <p>Has this grant been funded before? _____</p> <p>Campus(es): _____</p> <p>Grade(s): _____</p> <p>Room Number: _____</p> <p>Estimated Number of Participants:</p> <p>Students: _____ Teachers: _____</p> <p>Parents: _____ Volunteers: _____</p>	<p>Check applicable content area(s):</p> <ul style="list-style-type: none"> <input type="checkbox"/> English / Language Arts <input type="checkbox"/> Mathematics <input type="checkbox"/> Science <input type="checkbox"/> Social Studies <input type="checkbox"/> Bilingual / ESL <input type="checkbox"/> Athletics / PE <input type="checkbox"/> Career & Technology <input type="checkbox"/> Health / Wellness <input type="checkbox"/> Special Education <input type="checkbox"/> Advanced Academics <input type="checkbox"/> Pre-Kindergarten <input type="checkbox"/> Fine Arts <input type="checkbox"/> Other: _____ please specify

As the primary grant applicant, you acknowledge that all participants listed on this application are aware of and willing to implement this grant.

PRINT NAME (List Primary Applicant First, Additional Applicants Follow)	EMAIL ADDRESS
1.	
2.	
3.	
4.	
5.	

SHORT ESSAYS

Please include a word count at the end of each section.

Part A. Provide a brief description of your grant application: Who will oversee the project? Who will be impacted? What activities will engage and motivate learning? Where and when will the activities take place? (75 words maximum)

Part B. Provide a description of the instructional purpose, goals, and needs: What will students learn/accomplish? What objectives do you expect to achieve? Why does this project deserve funding? How will the project improve student learning? (150 words maximum)

Part C. Provide a description of the educational enrichment and innovation: How does this project enrich the student learning environment or experience? Why do you consider this project to be innovative? How are the project’s materials utilized in a new or different way? (75 words maximum)

Part D. Provide a description of the curriculum methods, activities, and procedures: How will the curriculum be delivered to students? What is the plan or timeline for implementation, assessment, and evaluation? If the program or initiative requires renewal or updates, how do you plan to provide this? (150 words maximum)

Part E. Provide a plan for evaluation and follow-up: What measurements and data, outside of standardized testing, will be used to determine if each goal has been met and what students have learned? Examples: pre- and post- tests, lab reports, projects, summaries, journal entries, demonstrations. Please describe how this project is sustainable over time. (100 words maximum)

Part F. Provide a description of the level of involvement in the school and/or community: Will the grant benefit and/or include other classes, teachers, campuses, or community members? If so, please explain. (75 words maximum)



ID NUMBER: _____ - _____

PROPOSED BUDGET

Please provide an itemized list of requested materials with costs below. Please round off to dollars. Be sure to allow for any unexpected costs such as shipping. You may use more than one page if needed. **You must use a District-approved vendor** or provide the appropriate documentation for a non-approved vendor. Please contact your campus administrative assistant for any questions regarding a new vendor request.

ITEM	VENDOR	UNIT COST	QUANTITY	SHIPPING	TOTAL COST
REQUESTED GRANT AMOUNT					



ID NUMBER: _____ - _____

2020 PRINCIPAL APPROVAL FORM

APPLICANT

Project Title: _____

Primary Applicant: _____

Campus(es): _____

Grade(s): _____

Content Area(s): _____

Requested Grant Amount: \$ _____

PRINCIPAL

I have reviewed the applicant's grant application and have a clear understanding of the goals and needs outlined.

I have reviewed the proposed budget.

Printed Name: _____ Date: _____

Signature: _____

My signature states that I approve this grant and it cannot be funded through my campus budget.



ID NUMBER: _____ - _____

(IF APPLICABLE) 2020 TECHNOLOGY APPROVAL FORM

Project Title: _____

Primary Applicant: _____

Campus(es): _____

Grade(s): _____

Content Area(s): _____

Requested Grant Amount: \$ _____

Technology Items Requested:
(Please include all accessories as well, i.e. cords, docking stations, etc.)

Please summarize how you will integrate this technology into your classroom.

This form must be submitted to Joe Barnett, Chief Technology Officer, at jbarnett@frenship.us **with the quote you received from the IT Department**. He will return this form with his signature below, if approved.

Printed Name: _____ Date: _____

Signature: _____



APPLICATION CHECKLIST

Please ensure you have done the following before submitting your application:

- My ID Number is on all application pages
- I completed the 2020 Grant Application Form (page 2)
- I completed the Short Essays (pages 3-5)
- I completed the Proposed Budget (page 6)
- My principal reviewed the grant and signed the 2020 Principal Approval Form (page 7)
- Joe Barnett reviewed the 2020 Technology Approval Form and technology quote, and signed (if applicable) (page 8)

As a reminder, you may submit your application in one of three ways:

1. Send your application by email to Emily Solis, Executive Director of the Frenship Foundation, at esolis@frenship.us. Please make the subject of your email "2020 Teacher Grant Application."
2. Send your application through campus mail to Central Office, Attn: Emily Solis. Your application must be in-hand by Friday, October 9, at 4:00 p.m.
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